



01

Successful Recruitment

 Completed two recruitment processes for a youth pastor and a driver, demonstrating effective talent acquisition. 02

Staff Integration and Development

✓ Successfully integrated two new staff members, a worship coordinator and a youth pastor, from probation to full-time status, highlighting successful staff development and retention strategies.

03

Performance Management

Actively monitored staff performance, addressing compliance and performance issues with two staff members, ensuring high standards of work and professional conduct. ,

Salary Structure Enhancement

✓ Worked on developing a more cohesive and transparent salary scale structure, and recommended processes for implementing a performance bonus system, reflecting a commitment to fair and performanceoriented compensation 05

Staff Transition Management

✓ Efficiently handled the resignation of the Front Office and Hospitality coordinator and are currently managing the retirement process of another staff member, demonstrating adept handling of staff transitions 06

Policy Development and Legal Compliance

Focusing on the legalities and HR principles to formalise a policy regarding the compensation of certain volunteers, showing dedication to ethical and legal standards in HR practices

ВМС

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